



## Putnoe Woods Biting Policy and Procedures

### Introduction

It is knowledgeable that some children may be biters at some stage of their development and can prove to be a challenging time for the parents / carers and staff. Biting can be an uncomfortable subject for parents of both the biter and the child who is bitten and must be dealt with in a sensitive manner.

Putnoe Woods have created this Biting Policy to explain how we deal with biting in our preschool environment.

The Management Team at Putnoe Woods encourage parents / carers to discuss any concerns you may have regarding this issue with us. If your child is known to bite, we would prefer to know in advance.

### Why do Children Bite?

Children may bite for a variety of reasons. This may be because they are

- They may be teething
- They may be frustrated
- Exploring cause and effect - the reaction to biting someone
- Exploring using their mouth
- Exploring their senses and / or sensory enjoyment
- Asserting their independence and wanting to gain control
- They may be stressed
- They may want to gain attention
- They may be tired or hungry
- Biting may be a way to express their emotions

### Roles and Responsibilities of Staff

The staff at Putnoe Woods Preschool will work in parental partnerships with the parents / carers and the child to establish when and why they are biting. The staff at Putnoe Woods will:

- 1.1 Implement and adhere to Putnoe Woods Behaviour and Discipline Policy in conjunction with Putnoe Woods Biting Policy
- 1.2 Follow the Behavior Management Flow Chart as set out in each room.



- 1.3 Be aware of the triggers that may cause the child to bite
- 1.4 Observe the child closely to see if certain conditions or situations trigger the behaviour
- 1.5 Work with the child and avoid the incidents occurring
- 1.6 Deal with the biting issue in a sensitive manner and explain the Biting Policy to parents / carers
- 1.7 Work in parental partnerships and offer support with regard to strategies used to deter the child from biting and discuss how these may be implemented in the home environment making considerations to altering the child's routine, giving them more one to one attention, purchasing additional resources so sharing is not such an issue or if it is because a child is teething, provide suitable teething resources.
- 1.8 Staff will ensure that if a child is bitten that they take priority and are comforted and given lots of attention and moved away from where the incident has taken place
- 1.9 Staff will encourage the child who has bitten to sit where the incident has taken place, staff will not talk or engage with the child during this time.
- 1.10 The child will be encouraged to sit for 1 minute per age of life, a visual timer will be used for younger children.
- 1.11 Staff will explain to them, according to their age and understanding that biting is unacceptable behaviour. This may be explained using tone of voice, facial expression and using visual prompts.
- 1.12 Staff will avoid excessive attention following a biting incident and will ensure that any positive behavior is praised
- 1.13 Staff may need to increase the supervision of the child who is biting
- 1.14 Staff will make considerations with regard to the individual needs i.e. provide more opportunities to release frustrations through physical activities
- 1.15 Where recurring biting incidents are happening and the child continues to display these behaviors, the child's keyperson and SEND and Behavior Coordinator will sensitively discuss an action plan and ABC Behavior Plan
- 1.16 Concerns will be discussed sensitively with the child's parents/carers and the ABC Behaviour Plan completed and a copy sent home.

## ABC Plans

The ABC Behavior Plan is a direct observation tool that can be used to collect information about events that are occurring within a child's environment.

- "A" refers to the antecedent, or the event or activity that immediately precedes a problem behavior.
- The "B" refers to observed behavior



- "C" refers to the consequence, or the event that immediately follows a response

- 1.17 An ABC Behavior Plan will be completed with the consent of the parents and a copy sent home.
- 1.18 The ABC Behavior Plan will be kept within the individual's file
- 1.19 The ABC Behavior Plan will be reviewed every 6 weeks to discuss ongoing support and strategies until the child ceases to continue biting
- 1.20 If the biting continues, we will discuss with the parent how we can support them further with the involvement of other professionals and multi agencies.
- 1.21 Through partnership with parents and formal observations staff will make every effort to identify any behavioral concerns and the causes of the behavior.

## First Aid

- 1.22 Staff will ensure that any first aid is administered appropriately, and an accident form is completed for the injured child and signed by the parents / carers
- 1.23 Staff will ensure that they wear PPE when administering first aid
- 1.24 Staff will ensure an Incident Form is completed with regard to the child who has bitten and signed by the parents / carers.

## Notification of Biting Incidents

Depending on the severity of the bite mark the following actions may take place:

- 1.25 Should a biting incident take place and the child's skin has been broken then a member of management MUST inform the parents of the incident. First Aid will also be administered by a qualified first aider. This contact will be of a sensitive nature and an explanation of the Biting Policy and Procedures will be explained. If absolutely necessary, it may be advised to seek medical attention. The incident will be recorded on an Accident Form on IConnect and the parents will be asked to sign an acknowledgement when they collect their child
- 1.26 Should a biting incident take place and the child's skin is not broken but left bruised and marked, First Aid will be administered by a qualified first aider and the injury will be monitored for the next hour. If the bruising or marks do not go down, then the parents MUST be contacted. If there is no obvious bruising or marks, then the parents can be informed at collection time. The incident will be recorded on an Accident Form on IConnect and the parents will be asked to sign an acknowledgement when they collect their child



- 1.27 At collection time the parents of the child who has been biting will be informed in a sensitive manner and away from other parents. An Incident form will be completed and the parents / carers will also be required to sign the incident form
- 1.28 Confidentiality must be maintained and the biter or children who have been bitten must not be disclosed by a member of staff to either sets of parents

Many children go through a stage of biting, please don't be alarmed it doesn't last forever!

**This policy is in compliance with GDPR ( General Data Protection Regulations) May 2018**

**Putnoe Woods is committed to safeguarding and promoting the welfare of children and young people, employees, students, volunteers, trustees and parents and expects all staff and volunteers to share this commitment.**

Date of Policy: September 2014	Created By: Jo Skelton	
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Review Date	Reviewer	Amendments
November 2015	Jo Skelton	
September 2016	Jo Skelton	123 Magic
September 2017	Jo Skelton	1.21 - older children
January 2018	Caroline Statham	1.2 - 1.16 amended 123 magic removed
May 2018	Jo Skelton	GDPR statement added

# Putnoe Woods Preschool



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Review Date	Reviewer	Amendments	Policy signed off on behalf of the Board of Trustees
November 2019	Jo Skelton	Email address amended	
January 2022	Jo Skelton		
November 2022	Nikki Adams	GDPR replaced by Data Protection	
Sept 2023	Jo Skelton		

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