



Dear Parents,

We hope you had a lovely fun time over the Christmas break.

We have had a number of new children join us over the last few days. The children are settling well and we warmly welcome our new families to preschool. Many children have also moved up into their new rooms which they have all coped with really well. If you have any questions or concerns about preschool routines please do not hesitate to ask!

Kind Regards, The Staff at Putnoe Woods.

Forthcoming Events...

Thursday 1st February

Stay and Play

All welcome!

Please drop in anytime between: 9.30 - 11.00 am or 12.30-2.30

This is a particularly nice session for our new families as you get a chance to observe your child at preschool and catch up with their key worker.

Term / Holiday Dates

Wednesday 3rd January 2018 - Friday 9th October 2018

Half Term - 12th - 16th Feb 2018

Monday 19th February - Thursday 29th March 2018

Closed to ALL Good Friday 30th March - Friday 6th April 2018

Reopen on Monday 9th April 2018 for all year children only

New Term starts on Tuesday 17th April 2018



30 Hours Funded Childcare

If you work you may be entitled to 30 hours funded Childcare which could be worth up to £120 a week!

Please apply on line at:

www.childcarechoices.gov.uk

If your application is successful, the preschool will need:

1. The DERN code (11-digit code)
2. Full name and NI numbers of the parents in the application for funding
3. A sentence agreeing to allow us to verify the code - without this the funding will not be released.
4. If you wish to add hours to your current bookings we will need these. We are very full for the rest of the year; additional requests will be on a first come first serve basis
YOU will need to renew your code each term. The preschool is unable to do this for you.

If your code becomes invalid you will be responsible for paying any additional fees. One months' notice is required if you wish to reduce hours.

Preschool Fees - Payments

The office is having to spend a lot of time reminding parents to pay their fees. This is time consuming and has a cost implication to our business. We keep our fees as low as possible and prompt payment of fees helps us to do this.

All fees and extra sessions booked must be paid for in **ADVANCE**. Monthly fees are due at the start of each month.

Please speak to the office immediately if you have concerns

Packed lunch

We continue to offer packed lunches on a prepaid basis.

Packed lunches will be £1.00 each and will contain a sandwich/wrap/cracker, a yoghurt, a piece of fruit and a biscuit/cake.

We will **NOT** tailor lunches to individual request, preferences or tastes but we will of course accommodate dietary requirements.

Please email the office or pick up an order form from the office

