



Dear Parents,

Thank you for your cooperation with car parking.

To confirm, the car park directly outside our building is for Rugby Club use ONLY.

Our own large car park is situated in front of the hedge. Please do not drive into the Rugby Club car park unless you need to use the disabled parking spaces but please be aware that these are for blue badge holders ONLY. This will keep everyone safe.

Kind Regards, The Staff at Putnoe Woods.

Forthcoming Events...

**Pink Day**

Wednesday 18<sup>th</sup> October

To raise funds for breast cancer we will do lots of pink activities and eat some pink cake Please come to preschool wearing something pink and bring a £1.00 voluntary donation.

**Hug A Bear Day**

Tuesday 7<sup>th</sup> November

Please come to preschool wearing your pj's (only if you want to) and bring your teddy bear along to join us for a teddy bears picnic.

**Christmas Lunch with a Special guest!**

Thursday 14<sup>th</sup> December

£2.50 per child, more details to follow shortly.

**Carols in the Preschool & Leavers Graduation**

Friday 15<sup>th</sup> December

All welcome from 2pm



### Coming Soon!

As a response to parent requests we will be offering packed lunches on a trial period though November & December.

Packed lunches will be £1.00 each and will contain a sandwich, a yoghurt, a piece of fruit and a biscuit/cake. We will be **NOT** tailor lunches to individual request, preferences or tastes but we will of course accommodate dietary requirements.

One weeks' notice is required for booking and lunches must be paid for in advance. No cancellations or refunds will be allowed. Failure to pay will result in permanent withdrawal of the scheme.

More details on how to order will follow shortly!



### Going to BIG school!

If your child is starting school in September 2018 you need to apply for your place at your chosen school by 15<sup>th</sup> January 2018. All the schools are happy to show you around if you are undecided. Please contact them directly to arrange this.

You can apply for your school place on line at [www.bedford.gov.uk/onlineadmissions](http://www.bedford.gov.uk/onlineadmissions)

Preschool has nothing to do with this process and we cannot do this application for you.

Many Thanks

### Preschool Fees - Payments

The office is having to spend a lot of time reminding parents to pay their fees. This is time consuming and has a cost implication to our business. We keep our fees as low as possible and prompt payment of fees helps us to do this.

All fees and extra sessions booked must be paid for in **ADVANCE**. Monthly fees are due at the start of each month.

Please speak to the office immediately if you have concerns regarding payment of your invoice.



### 30 Hours Funded Childcare IMPORTANT

If you are eligible for 30 hours funded childcare it is your responsibility to renew your application every 3 months to ensure you still get your funding.

**If your child already receives 30-hour funding, please renew in December 2017!**

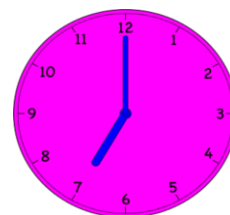
If your code becomes invalid you will be responsible for paying any additional fees. One months' notice is required if you wish to reduce hours.

If you have a child turning 3 this term and you think you may be eligible for 30-hour funding from January 2018. Please apply NOW for funding next term at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

### Session Times

Please stick to your agreed session times. Bringing children in early may result in a charge for extra hours and arriving early for pick up can create confusion and disruption for children.

Getting used to being on time now will help your child when they start school.



### Term / Holiday Dates

Monday 4th September 2017 - Friday 20th October 2017

**Half Term - 23rd - 27th October 2017**

Monday 30th October 2017 - Friday 15th December 2017

**Closed to ALL from Wednesday 20th December 2017 - Monday 1st January 2018.**

Reopen on Tuesday 2nd Jan 2018 for all year children only

**New Term starts on Wednesday 4<sup>th</sup> January 2018**